

LICENSING AND GAMBLING ACTS SUB COMMITTEE

(Council Chamber - Port Talbot Civic Centre)

Members Present:

13 May 2019

Chairperson: Councillor S.Paddison

Vice Chairperson: Councillor D.Whitelock

Councillors: R.Mizen

Officers in Attendance: Mike Shaw, Sarah Bartle and Nicola Headon

South Wales Police: N.Bailey and C.Morgan

1. **APPLICATION TO VARY A PREMISES LICENCE - MALTHOUSE PETROLEUM LIMITED**

Members considered representations made under the Licensing Act 2003, to extend the sale of alcohol, to provide the provision of late night refreshment, to make alterations to the premises, to remove conditions and to include conditions.

Representations were received in respect of the application from the Police requesting that additional conditions be attached to the licence. The applicant had agreed to the additional conditions.

Premises Name	MRH Sgiwen
Premises Address	A465, Neath Abbey Business Park, Neath, SA10 7DR
Applicant Name	Malthouse Petroleum Limited
Applicant Address	Gladstone Place, 36-38 Upper Marlborough Road, St Albans, AL1 3UU
DPS Name	Jathurshan Thirukketheesparan

RESOLVED: that the Licensing Officer to meet with applicant every six months in order to monitor changes;

that the application to vary a Premises Licence for MRH Sgiwen, A465, Neath Abbey Business Park, Neath, SA10 7DR, made by Malthouse Petroleum Limited of Gladstone Place, 36-38 Upper Marlborough Road, St Albans, AL1 3UU, be approved, as detailed within the circulated report, and subject to the following conditions:

1. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
4. CCTV images shall be provided to the police or to an authorised officer of the licensing authority within 24 hours of lawful request.
5. The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time. The system must provide coverage of the following areas:-
 - a. The entrance and exit to the premises
 - b. The night pay window
 - c. The interior shopping area of the premises
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any

licensable activity. The system will be capable of producing images of evidential quality

8. There will at all times be adequate levels of staff maintained at the premises. Such staff levels will be disclosed, on request, to the licensing authority and police.
9. Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.
10. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
11. Signage informing customers of the age verification policy adopted at the premises will be prominently displayed.
12. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:

- Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- Refresher/reinforcement training at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

Training records will be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

13. All cashiers shall be trained to record refusals of sales of alcohol in a refusals book/register. The book/register will contain:
 - details of the time and date the refusal was made;
 - the identity of the staff member refusing the sale;

- details of the alcohol the person attempted to purchase.

This book/register shall be available for inspection by a police officer or other authorised officer on request.

The book/register shall be retained at the premises or at the officers of the licence holder for a minimum period of 12 months.

14. An incident book/register shall be maintained to record:

- all incidents of crime and disorder occurring at the premises
- details of occasions when the police are called to the premises

This book/register shall be available for inspection by a police officer or other authorised officer on request.

The book/register shall be retained at the premises or at the officers of the licence holder for a minimum period of 12 months.

Between the hours of 0000 and 0600 the shop doors will be locked and a remote door opening facility will be in use for the admission of any customers entering the premises. Any customers refused entry will be served through the night pay window.

The conditions imposed are the MFG standard operating schedule.

Chairperson